

## <u>Using custom icons in toolbars in WordPerfect Office X7 and later</u>

• WordPerfect Office Suite

## Using custom icons in toolbars

Now WordPerfect lets you use 32bpp full colour images with transparency as toolbar icons! For best results, we recommend that you

create a 24-bit, 16 x 16 pixel PNG image with an 8-bit alpha transparency channel.

## To use a custom image for a toolbar icon

- 1. Create a new icon by using an image-editing application, such as Corel PaintShop Pro, which supports PNG graphics with alpha channel transparency.
- 2. In WordPerfect, right-click on a toolbar, and click Edit.
- 3. On the toolbar, right-click the icon that you want to change, and click Customize.
- 4. In the Customize button dialog box, click Import.
- 5. Browse to the folder where you store your PNG image, click the image, and then click Open.
- 6. Click OK to close the Customize button dialog box.
- 7. Click OK to close the Toolbar editor dialog box.

If you don't want to create your own icon, search the Internet for free 16 x16 pixel PNG icons.

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