



WordPerfect: Where are the default templates stored?

- WordPerfect Office Suite
- WordPerfect Home & Student

WordPerfect default templates store customization information for WordPerfect®. This file is particularly important to WordPerfect and your WordPerfect settings. Depending on which version of WordPerfect you have and under what operating system you are running, this file may be in various locations.

This document assumes that your default writing tools language is English US. If your writing tools language is different, the naming convention for the default template is as follows:

WP##\$\$WPT, where ## is the version number (9,10 or 11) and \$\$ is the default writing tools language (US,UK,FR,CE, etc...)

WordPerfect X6, X7, X8, X9, 2020, 2021

The version number in WordPerfect X6 through X9 corresponds to 16 through 19 respectively. WordPerfect 2020 is version 20, 2021 is version 21.

***NOTE:** the Application Data folder is a hidden folder. See instructions below to navigate directly to this folder. Replace ## with the version number and \$\$ with the language as described at the beginning of this article.*

C:\Documents and Settings\"username"\Application Data\Core\PerfectExpert\##\EN\Custom WP Templates\WP16US.WPT

Windows Vista and Windows 7, 8, 8.1, 10 and 11:

C:\Users\"username"\AppData\Roaming\Core\PerfectExpert\##\EN\Custom WP Templates\WP##\$.WPT

To browse to the file location:

1. On the keyboard, press WinKey+R, type %APPDATA% and click OK
 2. Browse into "Core\PerfectExpert\##\EN\Custom WP Templates" and look for your default template, WP##\$.WPT.
-

WordPerfect X5

Windows XP

NOTE: In Windows XP, the Application Data folder is a hidden folder. See instructions below to enable Windows to view hidden folders or to navigate directly to this folder.

C:\Documents and Settings\"username"\Application Data\Core\PerfectExpert\15\EN\Custom WP Templates\WP15US.WPT

Windows Vista and Windows 7

C:\Users\"username"\AppData\Roaming\Core\PerfectExpert\15\EN\Custom WP Templates\WP15US.WPT

WordPerfect X4

Windows XP

NOTE: In Windows XP, the Application Data folder is a hidden folder. See instructions below to enable Windows to view hidden folders or to navigate directly to this folder.

C:\Documents and Settings\%username%\Application Data\Core\PerfectExpert\14\EN\Custom WP Templates\WP14US.WPT

Windows Vista and Windows 7

C:\Users\%username%\AppData\Roaming\Core\PerfectExpert\14\EN\Custom WP Templates\WP14US.WPT

WordPerfect X3

Windows 98 or Windows ME

C:\Windows\Application Data\Core\PerfectExpert\13\EN\Custom WP Templates\WP13US.WPT

Windows NT 4

C:\WinNT\Profiles\%username%\Application Data\Core\PerfectExpert\13\EN\Custom WP Templates\WP13US.WPT

Windows 2000 or Windows XP

NOTE: In Windows 2000 and Windows XP, the Application Data folder is a hidden folder. See instructions below to enable Windows to view hidden folders or to navigate directly to this folder.

C:\Documents and Settings\%username%\Application Data\Core\PerfectExpert\13\EN\Custom WP Templates\WP13US.WPT

Windows Vista

C:\Users\%username%\AppData\Roaming\Core\PerfectExpert\13\EN\Custom WP Templates\WP13US.WPT

WordPerfect 12

Windows 98 or Windows ME

C:\Windows\Application Data\Core\PerfectExpert\12\Custom WP Templates\WP12US.WPT

Windows NT 4

C:\WinNT\Profiles\%username%\Application Data\Core\PerfectExpert\12\Custom WP Templates\WP12US.WPT

Windows 2000 or Windows XP

NOTE: In Windows 2000 and Windows XP, the Application Data folder is a hidden folder. See instructions below to enable Windows to view hidden folders.

C:\Documents and Settings\%user name%\Application Data\Core\PerfectExpert\12\Custom WP Templates\WP12US.WPT

WordPerfect 11

Windows 98 or Windows ME

C:\Windows\Application Data\Core\PerfectExpert\11\Custom WP Templates\WP11US.WPT

Windows NT 4

C:\WinNT\Profiles\“username”\Application Data\Core\PerfectExpert\11\Custom WP Templates\WP11US.WPT

Windows 2000 or Windows XP

NOTE: In Windows 2000 and Windows XP, the Application Data folder is a hidden folder. See instructions below to enable Windows to view hidden folders.

C:\Documents and Settings\“user name”\Application Data\Core\PerfectExpert\11\Custom WP Templates\WP11US.WPT

WordPerfect 10

Windows 98 or Windows ME

C:\Windows\Application Data\Core\PerfectExpert\10\Custom WP Templates\WP10US.WPT

Windows NT 4

C:\WinNT\Profiles\“username”\Application Data\Core\PerfectExpert\10\Custom WP Templates\WP10US.WPT

Windows 2000 or Windows XP

NOTE: In Windows 2000 and Windows XP, the Application Data folder is a hidden folder. See instructions below to enable Windows to view hidden folders.

C:\Documents and Settings\“user name”\Application Data\Core\PerfectExpert\10\Custom WP Templates\WP10US.WPT

WordPerfect 9

Windows 98 or Windows ME

C:\Windows\application data\Core\PerfectExpert\9\Custom WP Templates\WP9US.WPT

Windows NT 4

C:\WinNT\Profiles\“username”\Application Data\Core\PerfectExpert\9\Custom WP Templates\WP9US.WPT

Windows 2000 or Windows XP (Service Pack 4 is needed)

NOTE: In Windows 2000 and Windows XP, the Application Data folder is a hidden folder. See instructions below to enable Windows to view hidden folders.

C:\Documents and Settings\“user name”\Application Data\Core\PerfectExpert\9\Custom WP Templates\WP9US.WPT

Locating the correct Application Data folder

Navigating to the 'C:\Documents and Settings\\"user name"\Application Data' folder for the current user in Windows 98SE, Windows 2000 and Windows XP:

1. Click Start, Run.
 2. In the Open: box, enter: %AppData%
 3. Click Ok
 4. The hidden folder, "Application Data" will open
-

© 1985-2024 Corel. All rights reserved.