



Using Microsoft Outlook Address Book with WordPerfect

- WordPerfect Office Suite
- WordPerfect Home & Student

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It is possible to use the Microsoft® Outlook address book in WordPerfect by choosing an individual person from the Outlook contact list when creating routing slips for document tracking or when creating envelopes and labels. Corel® WordPerfect can also be use Outlook for merging documents.

To use Microsoft Outlook contacts in WordPerfect

1. Click **Tools ?Settings**.
2. Click **Environment**.
3. In the **Environment settings** dialog box, click the **General** tab.
4. Enable the **Use Outlook address book/contact list** check box.

NOTE: WordPerfect Office supports 32-bit versions of Microsoft Outlook.
