



# **WordPerfect Office X7: How to make the toolbar icons larger**

- WordPerfect Office Suite

If you are using a high– resolution display with **WordPerfect Office X7** and your toolbar icons are smaller than you prefer, following the below steps will improve your experience.

? Within WordPerfect, select Tools / Settings / Customize, on the Toolbars tab, select 'Options . . .' and change the icons to 'Large Icons'

? On the Property Bars tab, select 'Options . . .' and change the icons to 'Large Icons'

? Within Quattro Pro, select Tools / Settings / Customization / Toolbars and change each enabled toolbar to 'Button' size 'Large'

*You can also lower the resolution of your screen. Lowering the resolution from 3200x1800 to 1920x1080 may improve the toolbar and icon displays.*

To adjust your screen's resolution in the display settings (Windows 7 & Windows 8/8.1):

1. Right click on the Windows desktop and click screen resolution.
  - a. Or use the Control Panel, click 'Appearance and Personalization' and select 'Display'
2. Select the desired resolution from the drop–down, it may take a little experimentation. Try to keep the same aspect ratio of your resolution (most likely 16x9).

## **For Windows 10:**

1. Right click on the Desktop, select 'Display Settings'
2. Click on 'Advanced Display Settings' to change the resolution

## **Additional information:**

Windows 7 ? Change your Screen Resolution

Getting the best display on your monitor

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