

## Quattro Pro: How-to resolve toolbar and workspace issues by resetting the workspace to default

- WordPerfect Home & Student
- WordPerfect Office Suite

## **Symptoms:**

QuattroPro does not behave normally, or the icons, toolbars, menus, or other user interface items are not visually correct.

## Cause:

This can be caused if the current workspace is damaged or incorrectly configured. Resetting the Workspace to default is a quick and easy way to restore the look and feel of Quattro Pro to factory defaults. Please note that this operation cannot be undone.

## Resolution

- 1. Save your work and close Quattro Pro
- 2. While holding the left shift key on your keyboard, launch Quattro Pro
- 3. When prompted, "Are you sure you want to overwrite the current workspace with the factory default?", answer "Yes"

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