

## All documents in a folder (and/or sub-folders) give a read-only message when opened.

- WordPerfect Office Suite
- Painter Lite
- PDF Fusion
- CorelDRAW Home & Student
- Corel Office
- PaintShop Pro
- WordPerfect Home & Student
- CorelDRAW Standard
- CorelDRAW Essentials
- Painter
- CorelDRAW Graphics Suite

## Symptoms:

All files in a folder or sub-folders give a read-only warning when opened for editing

## Cause

File system permissions are set incorrectly

## Resolution

- 1. Browse to the folder containing the documents
- 2. Right click on the background of the folder (not on a file) and choose "Properties" from the context menu
- 3. Ensure "Read-only" is unchecked on the General tab
- 4. Click the Security tab
- 5. Select "Authenticated Users"
- 6. All items except "Full control" should be checked under Allow.
- 7. If they are not all checked:
  - 1. Click Edit
  - 2. Click Add
  - 3. Type "Everyone" in the box and click "Check names"
  - 4. Click OK
  - 5. Under "Allow", Check everything except Full Control and Special Permissions.
  - 6. Click Apply, then OK
  - 7. Click OK

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